



## Hotswap Loan Form: Application for temporary laptop for student use

Student Name:			
Year Level:		Date:	/ / 20
Reason for loan:			
Parent consent:			
Pastoral Area Leader's consent:			
Date of return:	(by 3:30pm, 28 days from date of issue)		
<p>"I hereby agree to look after this laptop for the period of four weeks. <b>I am responsible</b> for any damage to the laptop, or loss of the laptop, within this time period. I will store the laptop safely. I will look after any chargers and cables issued with the laptop. <b>On the date of return I will return the laptop (plus any chargers/cables) to the IT staff by 3:30pm.</b>"</p>			
Student signature:			