

# INFECTION CONTROL PROCEDURES

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## Introduction

Villanova College seeks to provide a safe and supportive environment that optimises the health and well-being of all community members.

These procedures outline the broad principles on infection control and the safe work practices required for the care and treatment of members of the Villanova College community, regardless of their known or presumed infections status. Outlined are the standard precautions and practices to be undertaken in dealing with contagious conditions.

## Purpose

To ensure safe practices around infection control are implemented across the College community and to minimise the risk of students and staff coming into contact with contagious medical conditions at Villanova College.

## Scope

Applies to all staff, students, volunteers, contractors, members of the College Board and people undertaking work experience or vocational placements at Villanova College.

## Staff Responsibilities

- Implement, communicate, model and promote local good hygiene and infection control practices.
- Villanova College will appropriately allocate funds to implement infection control practices.
- Comply with any directions from the Minister for Health, the Director-General of Queensland Health and or, the Queensland Chief Health Officer, and implement the relevant provisions and directives of Public Health legislation and the Work Health and Safety Act 2011.
- Advise the Principal or his/her delegate if they know or reasonably suspect that a student attending the College may have a contagious condition.
- Advise the Principal or his/her delegate if they themselves have a contagious condition.
- Monitor a student's condition if they become ill until contact can be made with the parent/guardian of the student. If the parent/guardian cannot collect the student immediately, the student is to remain in the Villanova College Sick Bay whilst their emergency contacts are notified. If staff reasonably suspect a student may have a contagious condition and that other students may be at risk of contracting the contagious condition, they must advise a parent of their suspicion and notify the parent of their obligation to not send the student to school until a medical clearance has been received in writing.



- The College will support and encourage adequate numbers of staff with appropriate first aid training and maintain records of that training.
- Promote positive messages to students about health and wellbeing through lessons, Assembly presentations and conversations.
- Communicate to the parent body when a student has been verified as having a contagious disease. Refer parents to Public Health advice where available and applicable.

### **Parent/Guardian Responsibilities**

- Undertake not to send their son/s to school if they know or should reasonably know that their son/s have a contagious condition.
- Follow advice from the College when correspondence is sent regarding contagious diseases. This may include links to Public Health authorities as well as details regarding confinement, return to school procedures etc.
- Make every effort to collect their son/s with a contagious condition from the College as soon as possible after being notified by the College.

### **Student Responsibilities**

- To follow good hygiene and infection control practices as promoted by the College.
- To report to a staff member and attend the Villanova College sick bay if exhibiting signs/symptoms of infection whilst at the College.

### **Villanova College Policies, Procedures and Guidelines**

Workplace Health and Safety Policy

First Aid Guidelines

Student Ambulance Procedures and Guidelines

Pastoral Care Policy

Privacy Policy