



4 August 2020

Dear Parents and Caregivers

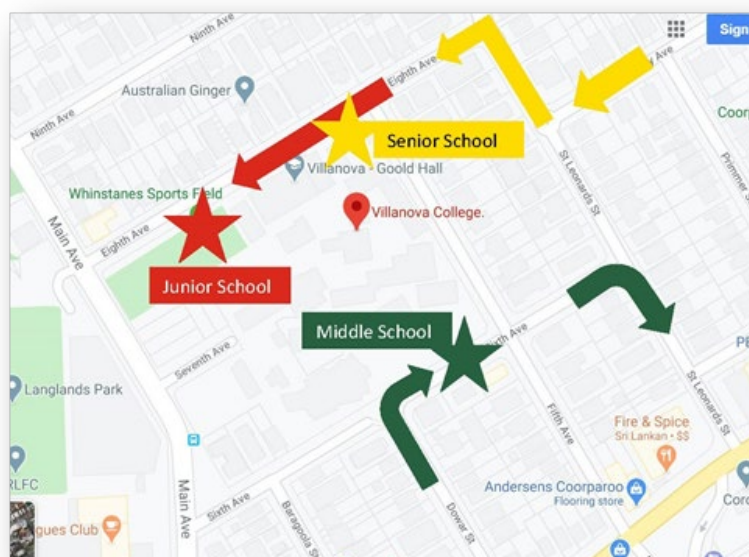
Like many of you, we have been carefully following news about the Novel Coronavirus (COVID-19).

The College Leadership Team and staff have recently revised the plan to be followed if Villanova College receives confirmation from Queensland Health that a staff member or student has contracted the virus and received a positive test result.

If Villanova College is directed by Queensland Health to close for a short period of time and undergo a deep clean and contact tracing, the following procedure will need to be followed:

### Procedure for a Spot Closure at Villanova College

1. Once a notice has been received by the College, staff will be informed immediately, and teachers will supervise students to prepare for exiting the College in a calm and orderly manner.
2. Students will pack their school bag and assemble in the following areas
  - Junior School - Whinstanes Oval
  - Middle School - Sixth Avenue Terraces
  - Year 10 - Steps of Langlands facing Goold Hall
  - Year 11 - Terraces under Veritas Building
  - Year 12 - St Thomas of Villanova Learning Centre Terraces
3. Students with siblings - the oldest sibling is to collect his brother/s and meet at the pick-up zone of the youngest sibling.
4. As soon as practical, parents will receive both an email and SMS message advising of the spot closure of the College and details regarding arrangements for the collection of students. Notification of the spot closure will also be sent out via the College App.
5. The map below shows the three pick-up zones for students.





6. Years 10 to 12 students will be permitted to catch public transport or walk home (if practical) once dismissed. Please use the link to the [online permission form](#) if your son will be walking home or travelling by public transport.
7. Years 5 – 9 students will wait for a parent/caregiver to collect them from the College. Students in Years 5 – 9 will be permitted to catch public transport or walk home if parent permission is granted – please use the link to the [online permission form](#).

### **If a closure is announced the following will apply:**

We will suspend all in-person classes and transition to the OneNote and Moodle platforms until it is deemed safe to resume normal operations. Regular updates to the entire community via email, the College App, our website and social media channels will be made. Extra-curricular activities during the time that the school is closed will be placed on hold.

A spot closure of a school may take up to three days while a deep clean is performed and contact tracing is conducted by Queensland Health.

In the event the school is closed due to a wider closure of Brisbane, we will resume Learning@Home delivering the same current timetable through a virtual platform. Students will need to be ready for classes by 8.40am each morning, dressed in uniform and their teachers will be online face to face.

We will continue to be diligent in communicating facts and changes to school plans/activities and push notifications to the community using email, the College App, website and social media sites.

In the interim, I ask all families to make a plan in the event of a spot closure of Villanova College and to communicate the plan to their son/s. I also ask families to make it clear to their son that when a spot closure occurs and they depart from the College, it is important students head straight home and do not stop at eateries or shops.

To assist with the planning, I ask parents who grant permission for their son to walk home or to travel by public transport to complete the form [via this link](#) and submit as soon as possible.

Over the next few weeks, we may also find that a larger number of our community members will be tested for COVID-19. As such the College has adopted the current Queensland Health advice regarding such testing:

### **Procedure for dealing with a Covid-19 Test**

<https://www.health.qld.gov.au/news-events/news/testing-coronavirus-covid-19-queensland-how-where-symptoms-adult-child> (Accessed 29/7/20).

1. After having a COVID-19 test, you may need to self-isolate until you get your results. The same rule applies to school students too. This might mean you miss work or school, and it would be appropriate to tell your workplace or your child's school that you're absent because you have to self-isolate after a COVID-19 test.
2. If your test result is negative and you are not under a quarantine order, you can return to work or your child can return to school if displaying no flu like or cold symptoms. If you are still feeling sick, you should stay at home even if you have a negative test, so you don't spread the germs that you do have.
3. If your test result is positive, you will be advised to either self-isolate at home while you recover or be taken to hospital for treatment if necessary. As part of contact tracing, public



health officials will contact people that you have been in close contact with, which will include people at your workplace, or for your child, people at their school.

4. People around you, for example those you live with and people you have been in contact with, [do not need to self-quarantine](#) while you are waiting for your test results.

Once again, I thank you for your understanding and patience during these uncertain times. We will endeavour to remain ahead of any future closures with a considered plan.

Yours sincerely

Mr Mark Stower  
Principal

