



20 April 2020

Dear Parents/Caregivers

As we continue to plan and assist your son(s) in Learning@Home for the first five weeks of Term Two, it is important that we support our students with a safe online environment and make our expectations for appropriate use of online technologies clear. There are several opportunities for the College to work with parents/caregivers to accomplish this.

### Video Conferencing and Recording Protocols

Villanova College teachers may employ the use of platforms such as video recording and conferencing whilst students are Learning@Home. Students and teachers may be interacting in live conferences, e.g. via Zoom. Parents are asked to read and return the following Acceptable Use Form with their son/s to ensure that such interactions are safe and appropriate. **Please note that in families of more than one student, a separate form must be submitted for each student.**

<https://forms.office.com/Pages/ResponsePage.aspx?id=pVLDvKol9EeHKipkErkNra4AgAGRHhBsIIYXgoHg9FUMTRFR0hBR0IZSk5UUzM1TUNIOUdKNVdTUi4u>

### Allowing Remote Access to IT Support

There may also be occasions when a student will require the assistance of College IT staff because they have an issue with their device or software installed on it. With the permission of the student, the College IT staff may be able to remotely access the device in order to assist with the issue. Please note that IT staff cannot assist with home connectivity.

### Cyber Safety Guidelines

Now is a good time for parents/caregivers to consider software installed on their home network in order to regulate the online environment in which your son(s) is involved. 'Family Zone' is a filtering software that can be used to create a separate "firewalled" internet wi-fi at home. Student devices can be connected to it and it can act as a way of checking that your son/s only access appropriate sites at home. Parents monitor activity from their mobile devices via an app.

Families purchase the "Family Zone Box" as a one-off payment which protects all devices on the home network. Details on how the software works can be found at : <https://www.familyzone.com/anz/families/how-it-works>. Once installed, families then pay a small amount for the monthly subscription.

### e-Safety Guidelines

The government has created a specific e-Safety website for parents/caregivers to refer to when considering online safety. Located on this website is an advice booklet for parents/caregivers - <https://www.esafety.gov.au/key-issues/covid-19/advice-parents-carers>



## Home Internet Access

Although the College cannot offer assistance with home internet access, an option to consider if connectivity is problematic is to tether a mobile phone with data to a student's computer. Telstra and Optus are offering free data packs during the COVID-19 crisis. Depending on other providers, customers can gain access to increased amounts of data. Details for Telstra and Optus are below.

Telstra - <https://say.telstra.com.au/customer/general/forms/COVID-19>

Optus - <https://www.optus.com.au/for-you/support/answer?id=20066>

Yours sincerely

Mr Mark Stower  
Principal

