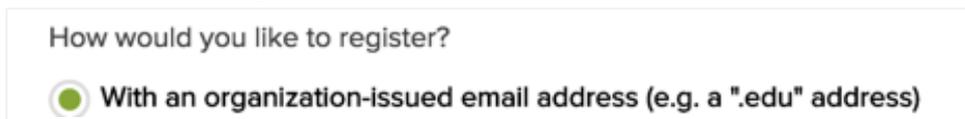


## How to retrieve your one free Windows 10 license via onthehub

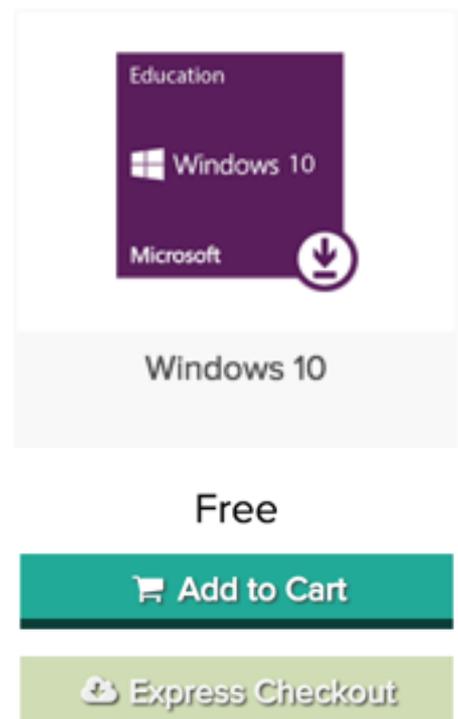
All Villanova students are eligible for one (1) free Windows 10 licence via a special arrangement with Microsoft.

### How to retrieve your free licence key

1. Go to <http://vnc.qld.onthehub.com>
2. Click **Sign In** (top-right corner).
3. Click **Register**.
4. Select **With an organization-issued email address** (shown below).

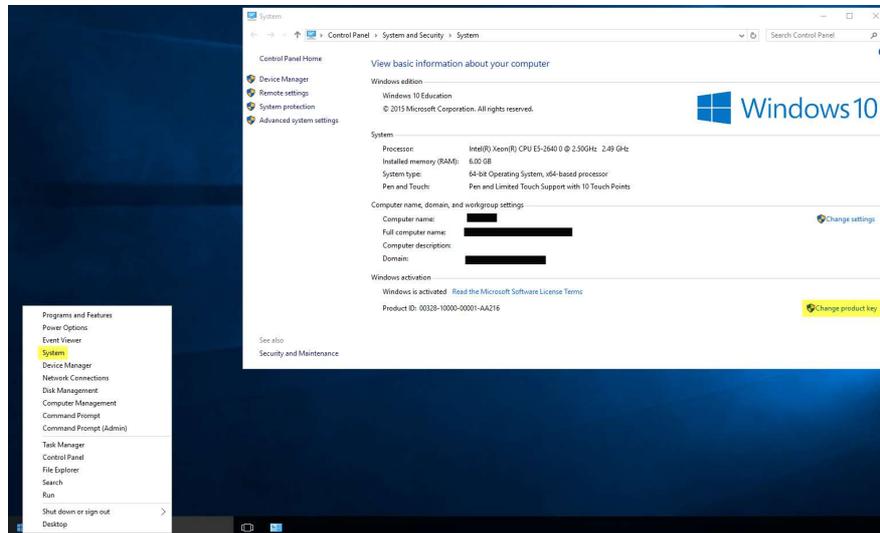


5. Click **Continue**.
6. Enter your full College email address (e.g. 12345@vnc.qld.edu.au).
7. Click **Continue**.
8. Fill out Account Registration fields ensuring you select **Students** as your member group (ensures your software licenses are free).
9. Fill out **Profile** questions.
10. Verification email will be sent within a few minutes.
11. Click verification link in email.
12. Login with the onthehub password you created earlier.
13. Click **Microsoft Windows 10**.
14. Click **Add to Cart**.
15. Click **Check Out**.
16. Confirm your Username and Signature.
17. Click **I Accept**.
18. Click **Proceed With Order**.
19. Your Product Key/s will be shown as well as emailed to you.
20. Keep a copy of this information to license Windows when you collect your laptop (email it to another address, print it out – this is your responsibility).



## How to register your copy of Windows using your license

1. **Right-click on the Windows icon** in the bottom left corner
2. Click on **System**.
3. Click **Change Product Key**.



4. Enter the Product Key you received.

